



Dear Residential Applicant

RE: Policy for Application Processing

Enclosed is the application you requested. Please complete and return to this office as soon as possible for consideration. Please remit a check in the amount of \$30.00 per adult applicant to cover the application/credit screening fees. Additionally, please note this fee is non-refundable once you are processed. Your approval will be dependant primarily upon the outcome of the credit screening. If there is something that may affect this score, please notify us immediately.

Other reasons for denial/rejection may include but are not limited to the following:

- 1) Unable to verify information as provided by applicant.
- 2) Inaccurate or false information supplied by applicant.
- 3) Insufficient income to meet rental qualifying standard.
- 4) Negative reports from references or other sources.
- 5) Lack of references or incomplete information.
- 6) Unstable rental history.
- 7) Undisclosed or un-permitted pet.
- 8) In whole or in part of the tenant screening service of consumer credit agency report.

Should you have questions or concerns please phone us at 541-318-8484.

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